

## APPENDIX 1

OSCr

## Trustees' Annual Report for the period

Period start date

Period end date

Day

Month

Year

Day

Month

Year

From

1

OCT

2019

To

30

SEPT

2020

Office of the Scottish Charity Regulator

## Reference and administration details

Charity name	SHIELDAIG COMMUNITY ASSOCIATION SCIO		
Registered charity number	SC036994		
Charity's principal address	DRUMACOSH		
	SHIELDAIG		
	STRATHCARRON		
	ROSS-SHIRE	Postcode	IV54 8XN

## Names of the charity trustees on date of approval of Trustees' Annual Report

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	James Alexander	Treasurer		
2	Mya Aronica			
3	Peter Fenton			
4	Emily Harriss			
5	John MacGregor			
6	Nick McNeil			
7	Pauline McNeil	Chair		
8	Andy Moyes			
9	Fiona Moyes			
10	Viv Rollo			
11	Tom Tindale			
12	Janene Waudby	Secretary		

## Reference and administration details

Names of all other charity trustees during the period, if any, (for example, those who resigned part way through the financial period)

Name	Dates acted if not for whole year

## Structure, governance and management

Type of governing document

Constitution

Trustee recruitment and appointment

Any resident of the village and its locality over the age of 18 may put themselves forward for election as a trustee. Any resident may become a member of the Association.

At each annual general meeting one third of the elected charity trustees shall be subject to re-election by rotation, so if that number is not three or a multiple of three the number nearest to one third shall rather than other. At each annual general meeting the trustees may elect charity trustees.

The board may at any time appoint and co-opt any resident or non-resident of the organisation to be a charity trustee either on the basis that trustee has been nominated by a body with which the organisation has close contact in the course of its activities or on the basis that trustee has specialist experience and/or skills which could be of assistance to the board.

An elected charity trustee retiring at an annual general meeting, and whose vacancy has not been filled, shall be deemed to have been re-elected, if willing to act, unless

trustee advises the board prior to the conclusion of the annual general meeting that trustee does not wish to be re-appointed as a charity trustee, or

an election process was held at the annual general meeting and trustee was not among those elected/who elected through that process, or

a resolution for the re-election of that charity trustee was put to the annual general meeting and was not carried.

## Objectives and activities

### Charitable purposes

- To advance education and public participation in sport, particularly but not exclusively amongst the residents in the area of benefit, by the promotion of physical recreation, sports and leisure facilities.
- To promote and/or provide training in skills of all kinds; particularly such skills as will assist and promote the education and advancement of the residents in the area of benefit.
- The provision of recreational facilities, or the organisation of recreational activities, with the object of improving the conditions of life for the persons for whom the facilities or activities are primarily intended.
- To advance community development, environmental protection, and the maintenance, improvement or provision of amenities for the community.

### Summary of the main activities in relation to these objects

Holding a number of annual events, maintaining village amenities, and undertaking projects where needs are identified and means available.

During 2019-20 this included:

- Fireworks Night
- Older people's annual luncheon
- Management of pontoon and mooring facilities
- Maintenance of local amenities
- Design and production of an annual full-colour Information Booklet
- Children's Playpark Project
- Community Housing Project
- Gaelic Placenames Project

The Covid-19 pandemic curtailed our activities from March 2020 onwards.

## Achievements and performance

### Summary of the main achievements of the charity during the financial period:

#### Village Fete

The Village Fete, our main fundraising event, could not be held this year.

#### Village Maintenance and Public Toilets

We continued to carry out some Village Maintenance work this year, in particular to the Playing Field while it was out of use.

Repairs to the Public Toilets were carried out in spring/summer 2020, allowing us to open the facility when travel restrictions were eased at the end of July. We are leasing from Highland Council and assessing the feasibility of going ahead with the asset transfer process. The picture should become clearer over coming months but early indications show healthy user donations during peak visitor times.

#### Pontoon and Moorings

Repairs and maintenance continued. No revenue from visitors this year.

#### Village Hall

The hall has been closed since March but cleaning, maintenance and licensing costs have been met.

#### Community Housing Project

A detailed paper examining the options for community housing in Shieldaig was produced by a member of the community who has experience of civil engineering projects. We formed a working group to consider these options and produce some proposals for development to put to community consultation.

#### Gaelic Placenames Project

The project is now completed and the resultant publication has been well received.

#### Playpark Project

Fundraising continued in the early part of the year. The parent steering group is likely to start meeting again post lockdown.

## Financial review

Brief statement of the charity's policy on reserves

Funds are raised through events such as the annual summer fete, via donations to the general association fund or for specific projects and through fees and donations for the use of the all-weather sports court, village hall, moorings and pontoon facilities. The tourist information booklet also generates revenue from sales and advertising.

A budget is agreed at the beginning of the financial year against a range of budget heads covering all main activities, events, projects and general administration. Some reserves are allocated at this time to each budget head and against specific projects.

Use of remaining reserves would need to be agreed by the Trustees.

A reserve of £5000 for contingency/emergency is maintained.

Details of any deficit

N/A

Donated facilities and services (if any)

All Trustees volunteer their time to attend meetings and take responsibility for specific projects, events and activities, and co-ordination and leading of the maintenance programme.

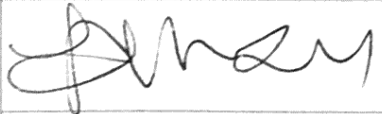
## Other optional information

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## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees,

Signature(s)		P. H. McNeil
Full name(s)	JANEVE WARD	Pauline Heather McNeil
Position (e.g. Chair)	SECRETARY	Chair
Date	24/6/21	24/6/21